



Santa Venera Regional Council

**Business Plan
for the
Period
2019 - 2023**

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Overview and Summary

The main assumptions of this budget are that on the income side government allocation, permits and contraventions will increase by 5% per annum over budgetary period. Others will remain at same level or increase at lower rates. With regards to expenditure the main increases will be in personnel emoluments due to the engagement of a full time executive secretary and another clerk on scale 11. Operational costs will rise due to costs associated with the CCTV system, addition of another sweeper for road and street cleaning, new public convenience costs, transport to Mater Dei for elderly residents and increased community related projects and activities which will also lead to an increase in warden expenses. Other expenses will increase mainly at around 2%. Finally, with regards to capital expenditure council will invest in pavements costs, urban improvement projects such as Piazza Franka and others and also replace during the budgetary period some computers, office equipment and motor vehicle. As a result council will continue registering surpluses and a very healthy FSI.



President



Executive Secretary

Statement of Income and Expenditure

DESCRIPTION

A	B	C	D	E	F (A+B+C+D+E)
BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2022	2023	2019-2023
€	€	€	€	€	€

Income

Funds received from Central Government (1)	590,055	638,178	667,656	698,536	730,884	3,325,309
Income raised from Bye-Laws (2)	27,000	28,350	29,768	31,256	32,819	149,192
Income raised from LES (3)	9,000	9,450	9,923	10,419	10,940	49,731
Investment Income (4)	20	19	18	17	16	90
Other Income (5)	5,000	5,170	5,349	5,536	5,733	26,787
TOTAL	631,075	681,167	712,713	745,763	780,391	3,551,109

Expenditure

Personal Emoluments (6)	88,500	120,493	122,747	125,007	127,271	584,019
Operations and Maintenance (7)	314,260	377,392	402,458	412,242	422,250	1,928,603
Administration (8)	39,000	56,080	57,202	58,346	59,513	270,140
Finance Cost (9)	-	-	-	-	-	-
Other Expenditure (10)	139,108	125,973	129,010	124,909	69,546	588,546
TOTAL	580,868	679,938	711,417	720,504	678,580	3,371,307

Surplus / Deficit

50,207	1,229	1,296	25,259	101,811	179,802
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Statement of Financial Position

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2022	2023	2019-2023
	€	€	€	€	€	€
Non-current Assets						
Property, Plant and Equipment (16)	537,528	500,055	417,545	353,136	330,090	2,138,354
Current Assets						
Inventories (11)	-	-	-	-	-	-
Receivables (12)	34,053	40,000	40,000	40,000	40,000	194,053
Cash and Cash Equivalents (13)	577,044	671,211	793,043	949,852	1,117,957	4,109,107
Total Current Assets	611,097	711,211	833,043	989,852	1,157,957	4,303,160
Current Liabilities (14)						
Payables	274,477	86,732	86,732	86,732	86,732	621,405
Total Current Liabilities	274,477	86,732	86,732	86,732	86,732	621,405
Net Current Assets	336,620	624,479	746,311	903,120	1,071,225	3,681,755
Non-current liabilities (15)	-	-	-	-	-	-
Net Assets	874,148	1,124,534	1,163,856	1,256,256	1,401,315	5,820,109
Reserves						
Retained Funds	874,148	1,124,534	1,163,856	1,256,256	1,401,315	5,820,109

Financial Situation Indicator

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2022	2023	2019-2023
	€	€	€	€	€	€
Current Assets	611,097	711,211	833,043	989,852	1,157,957	4,303,160
Current Liabilities	274,477	86,732	86,732	86,732	86,732	621,405
Working Capital	336,620	624,479	746,311	903,120	1,071,225	3,681,755
Government Allocation	492,055	516,658	542,491	569,615	598,096	2,718,914
FSI	68 %	121 %	138 %	159 %	179 %	135 %

Cash Budget

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2022	2023	2019-2023
	€	€	€	€	€	€
Cash Inflows						
Government cash inflows	620,055	607,757	625,990	644,769	664,112	3,162,684
Cash flows from Bye-Laws & L.N fees	27,000	27,810	28,644	29,504	30,389	143,347
Local Enforcement cash flows	9,000	9,270	9,548	9,835	10,130	47,782
Finance cash flows						
Loan Proceeds						-
Investment income	20	19	18	17	16	90
	20	19	18	17	16	90
Capital cash flow						
Proceeds from disposal of assets						-
Cash received from EU funds	50,000	60,000	30,000	30,000	30,000	200,000
Cash received from Twinning						-
Cash from Community Services						-
Other Cash Inflows	5,000	5,000	5,000	5,000	5,000	25,000
TOTAL Inflows	711,075	709,856	699,200	719,125	739,647	3,578,902
Cash Outflows						
Personal Emoluments	88,500	95,840	97,513	99,219	100,959	482,031
Operations & Maintenance	304,260	316,569	342,779	333,210	341,867	1,638,685
Administration	39,000	39,780	40,576	41,387	42,215	202,958
Finance						-
Capital						
Acquisition of property	-					-
Construction	200,000	40,000	50,000	40,000	40,000	370,000
Improvements	60,000	100,000	20,000	20,000	20,000	220,000
Special programmes	-					-
Signs, plants, equip and MV	10,000	8,500	6,500	8,500	6,500	40,000
	270,000	148,500	76,500	68,500	66,500	630,000
Cash outflows re EU projects	7,000	10,000	15,000	15,000	15,000	62,000
Cash outflows re Twinning	3,000	5,000	5,000	5,000	5,000	23,000
Cash outflows re Community Services						-
	10,000	15,000	20,000	20,000	20,000	85,000
TOTAL Outflows	711,760	615,689	577,368	562,316	571,541	3,038,674
SURPLUS / (DEFICIT)	(685)	94,167	121,832	156,809	168,106	540,228
Brought forward (Bank /Cash Bal.)	577,729	577,044	671,211	793,043	949,852	577,729
Carry forward	577,044	671,211	793,043	949,852	1,117,957	1,117,957

Detailed Estimates of Income

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2022	2023	2019-2023
	€	€	€	€	€	€
Income						
1 Funds received from Central Government:						
0001 In terms of section 55 CAP 363	492,055	516,658	542,491	569,615	598,096	2,718,914
0002-0004 In terms of section 58 CAP 363	14,000	35,000	36,050	37,132	38,245	160,427
0005-0019 Other Income	84,000	86,520	89,116	91,789	94,543	445,967
	590,055	638,178	667,656	698,536	730,884	3,325,309
2 Bye-Laws & Legal Fees						
0021-0025 Community Services	27,000	28,350	29,768	31,256	32,819	149,192
0026-0035 Income from Permits	27,000	28,350	29,768	31,256	32,819	149,192
3 Local Enforcement Income						
0037 Commission from Regional Committees	7,500	7,875	8,269	8,682	9,116	41,442
0038-0055 Contraventions	1,500	1,575	1,654	1,736	1,823	8,288
	9,000	9,450	9,923	10,419	10,940	49,731
4 Investment Income						
0091-0095 Bank Interest	20	19	18	17	16	90
0096-0099 Income received from Government Securities	-	-	-	-	-	-
	20	19	18	17	16	90
5 General Income						
0056-0065 Sponsorships	1,600	1,600	1,600	1,600	1,600	8,000
0066-0069 Documents & Information	-	-	-	-	-	-
0070-0075 EU Funds	-	-	-	-	-	-
0076-0080 Twinning	-	-	-	-	-	-
0081-0089 Insurance Claims	-	-	-	-	-	-
0100-0109 Donations	-	-	-	-	-	-
0110-0119 Contributions	-	-	-	-	-	-
0120-0129 General Income	3,400	3,570	3,749	3,936	4,133	18,787
	5,000	5,170	5,349	5,536	5,733	26,787
Total	631,075	681,167	712,713	745,763	780,391	3,551,109

Detailed Estimates of Expenditure

DESCRIPTION

A	B	C	D	E	F (A+B+C+D+E)
BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
2019	2020	2021	2022	2023	2019-2023
€	€	€	€	€	€

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Personal Emoluments

1100 Mayor's Allowance	11,300	11,526	11,757	11,992	12,231	58,806
1200 Employees' Salaries & Wages	57,500	79,207	80,894	82,581	84,268	384,450
1300 Bonuses	6,200	7,934	8,061	8,188	8,314	38,697
1400 Income Supplements	-	-	-	-	-	-
1500 Social Security Contributions	5,000	7,586	7,755	7,924	8,093	36,358
1600 Allowances	6,500	12,200	12,200	12,200	12,200	55,300
1700 Overtime	2,000	2,040	2,081	2,122	2,165	10,408
	88,500	120,493	122,747	125,007	127,271	584,019

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Operations and Maintenance

2100-2149 Public Utilities	3,800	6,000	6,120	6,242	6,367	28,530
2200-2259 Public Materials & Supplies	700	714	728	743	758	3,643
2300-2399 Repairs & Upkeep	16,000	16,480	16,974	17,484	18,008	84,946
2400-2449 Rent	10,200	10,404	10,612	10,824	11,041	53,081
3010 Street Lighting	11,000	11,330	11,670	12,020	12,381	58,400
3020 Lease of Equipment	-	-	-	-	-	-
3030 Insurance	2,000	2,040	2,081	2,122	2,165	10,408
3035 Bank Charges	80	82	83	85	87	416
3038 Penalties	-	-	-	-	-	-
3040 Waste Disposal	60,000	61,800	63,654	65,564	67,531	318,548
3041 Refuse Collection	80,000	82,400	84,872	87,418	90,041	424,731
3042 Bulky Refuse Collection	5,400	5,562	5,729	5,901	6,078	28,669
3043 Bins on wheels	10,000	10,300	10,609	10,927	11,255	53,091
3045 Bring in sites	-	-	-	-	-	-
3051 Road & Street Cleaning	50,980	75,000	76,500	78,030	79,591	360,101
3052 Cleaning & Maintenance of Non-Urban Areas	-	-	-	-	-	-
3053 Cleaning of Public Conveniences	5,600	8,000	8,160	8,323	8,490	38,573
3055 Cleaning of Council Premises	-	-	-	-	-	-
3060 Cleaning & Maintenance of Parks & Gardens	14,000	14,280	14,566	14,857	15,154	72,857
3061 Cleaning & Maintenance of Soft Areas	-	-	-	-	-	-
3062 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-
3063 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-
3064 Other Contractual Services	2,000	8,000	7,000	6,500	6,000	29,500
3070-3090 Consultation Fees	-	-	-	-	-	-
3100-3139 Contract & Project Management	-	-	-	-	-	-
3300-3379 Hospitality	-	-	-	-	-	-
3380-3389 Community	30,000	45,000	58,000	60,000	62,000	255,000
3600-3694 Local Enforcement Expenses	2,500	5,000	5,100	5,202	5,306	23,108
3700-3799 EU Projects	7,000	10,000	15,000	15,000	15,000	62,000
3800-3899 Twinning	3,000	5,000	5,000	5,000	5,000	23,000
	-	-	-	-	-	-
	314,260	377,392	402,458	412,242	422,250	1,928,603

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2022	2023	2019-2023
	€	€	€	€	€	€
8 Administration & Other Expenditure						
2150-2199 Office Utilities	1,000	1,020	1,040	1,061	1,082	5,204
2260-2299 Office Materials & Supplies	-	-	-	-	-	-
2450-2499 Office Rent	-	-	-	-	-	-
2500-2599 National & International Memberships	200	204	208	212	216	1,041
2600-2699 Office Services	2,000	2,040	2,081	2,122	2,165	10,408
2700-2799 Transport	8,000	18,000	18,360	18,727	19,102	82,189
2800-2899 Travel	-	-	-	-	-	-
2900-2999 Information Services	9,000	11,000	11,220	11,444	11,673	54,338
3050 Office Cleaning	-	-	-	-	-	-
3140-3199 Professional Services	18,000	23,000	23,460	23,929	24,408	112,797
3200-3299 Training	-	-	-	-	-	-
3345 Office Hospitality	-	-	-	-	-	-
3400-3499 Incidental Expenses	800	816	832	849	866	4,163
	-	-	-	-	-	-
	39,000	56,080	57,202	58,346	59,513	270,140
9 Finance Costs						
3036 Interest on Bank Loan						-
						-
	-	-	-	-	-	-
10 Other Expenditure						
3500-3599 Loss / (Profit) on Disposal of assets						-
3695 Increase/(Decrease) in allowance for bad debts						-
8000-8099 Depreciation (charge for the year)	139,108	125,973	129,010	124,909	69,546	588,546
	139,108	125,973	129,010	124,909	69,546	588,546
Total	580,868	679,938	711,417	720,504	678,580	3,371,307

Detailed Estimates of Statement of Financial Position

DESCRIPTION	A	B	C	D	E	F (A+B+C+D+E)
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2019	2020	2021	2022	2023	2019-2023
	€	€	€	€	€	€
11 Inventory						
5201-5249 Stationery						-
5250-5299 Consumables						-
						-
	-	-	-	-	-	-
12 Receivables						
0201-0209 Receivables	12,053	20,000	20,000	20,000	20,000	92,053
0210-0219 LES Receivables	-					-
0220-0229 Receivables from EU	-					-
0250 Prepayments & Accrued income	22,000	20,000	20,000	20,000	20,000	102,000
	-					-
	34,053	40,000	40,000	40,000	40,000	194,053
13 Cash & Equivalents						
5001-5099 Bank & Cash Balances	577,044	671,211	793,043	949,852	1,117,957	4,109,107
	577,044	671,211	793,043	949,852	1,117,957	4,109,107
14 Payables						
4000 Payables	60,000	60,000	60,000	60,000	60,000	300,000
4100 Accruals	25,018	25,000	25,000	25,000	25,000	125,018
4150 Deferred Income	189,459	1,732	1,732	1,732	1,732	196,387
Short-term Borrowings	-					-
	-					-
	274,477	86,732	86,732	86,732	86,732	621,405
15 Non Current Liabilities						
4200 Long Term Borrowings	-					-
	-					-
	-					-
	-	-	-	-	-	-

16 Depreciation of Property, Plant and Equipment

Asset	%																		
	Motor vehicles		Construction & street paving		Office furniture & fittings		Street signs and plant trees		Urban Improvements		Officer computer Equipment		Plant & Machinery		Special programmes		Assets under construction		Total
	20%	10%	10%	10%	20%	100%	10%	10%	25%	10%	10%	10%	10%	0%	€	€	€		
% of depreciation	€	€	€	€	€	€	€	€	€	€	€	€	€	€	€	€	€	€	€
Cost	5,000	1,137,489	31,932	63,086	284,301	48,086	5,976	666,592	19,769	2,262,231									
	-	200,000	-	10,000	60,000	-	-	-	-	250,231									
	-	-	-	-	-	-	-	-	-	-									
As at 31 December 2019	5,000	1,337,489	31,932	73,086	344,301	48,086	5,976	666,592	-	2,512,462									
Grants/ other reimbursements	-	338,795	-	21,396	8,604	2,078	-	359,701	-	730,574									
	-	189,459	-	-	50,000	-	-	-	-	239,459									
	-	-	-	-	-	-	-	-	-	-									
	-	528,254	-	21,396	58,604	2,078	-	359,701	-	970,033									
Accumulated Depreciation	250	297,554	25,223	37,216	158,991	44,126	5,651	296,782	-	865,793									
	1,342	67,533	2,369	10,000	28,868	881	230	27,885	-	139,108									
	-	-	-	-	-	-	-	-	-	-									
	1,592	365,087	27,592	47,216	187,859	45,007	5,881	324,667	-	1,004,901									
Budgeted NBV 31 Dec 2018	4,750	501,140	6,709	4,474	116,706	1,882	325	10,109	19,769	665,864									
	3,408	444,148	4,340	4,474	97,838	1,001	95	(17,776)	-	537,528									

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	€										Total
	Motor vehicles 20%	Construction & street paving 10%	Office furniture & Fittings 20%	street signs and plant trees 100%	Urban Improvements 10%	Officer computer Equipment 25%	Plant & Machinery 10%	Special programmes 10%	Assets under construction 0%	€	€
Cost											
As at 01 January 2020	5,000	1,337,489	31,932	73,086	344,301	48,086	5,976	666,592	-		2,512,462
Additions		40,000		6,500	100,000	2,000					148,500
Disposals											-
As at 31 December 2020	5,000	1,377,489	31,932	79,586	444,301	50,086	5,976	666,592	-		2,660,962
Grants/ other reimbursements											
As at 01 January 2020	-	528,254	-	21,396	58,604	2,078	-	359,701	-		970,033
Additions		10,000			50,000						60,000
Transfers											-
As at 31 December 2020	-	538,254	-	21,396	108,604	2,078	-	359,701	-		1,030,033
Accumulated Depreciation											
As at 01 January 2020	1,592	365,087	27,592	47,216	187,859	45,007	5,881	324,667	-		1,004,901
Charge for the year	1,342	70,533	2,369	16,500	33,868	1,331	30				125,973
Released on disposal											-
As at 31 December 2020	2,934	435,620	29,961	63,716	221,727	46,338	5,911	324,667	-		1,130,874
Budgeted NBV 31 Dec 2019	3,408	444,148	4,340	4,474	97,838	1,001	95	(17,776)	-		537,528
Budgeted NBV 31 Dec 2020	2,066	403,615	1,971	(5,526)	113,970	1,670	65	(17,776)	-		500,055

16 Depreciation of Property, Plant and Equipment

Asset	€									Total
	Motor vehicles 20%	Construction & street paving 10%	Office furniture & Fittings 20%	street signs and plant trees 100%	Urban Improvements 10%	Officer computer Equipment 25%	Plant & Machinery 10%	Special programmes 10%	Assets under construction 0%	
% of depreciation	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2021	5,000	1,377,489	31,932	79,586	444,301	50,086	5,976	666,592	-	2,660,962
Additions		40,000		6,500	20,000					66,500
Disposals										-
As at 31 December 2021	5,000	1,417,489	31,932	86,086	464,301	50,086	5,976	666,592	-	2,727,462
Grants/ other reimbursements										
As at 01 January 2021	-	538,254	-	21,396	108,604	2,078	-	359,701	-	1,030,033
Additions		10,000			10,000					20,000
Transfers										-
As at 31 December 2021	-	548,254	-	21,396	118,604	2,078	-	359,701	-	1,050,033
Accumulated Depreciation										
As at 01 January 2021	2,934	435,620	29,961	63,716	221,727	46,338	5,911	324,667	-	1,130,874
Charge for the year	1,342	73,533	1,406	16,500	34,868	1,331	30			129,010
Released on disposal										-
As at 31 December 2021	4,276	509,153	31,367	80,216	256,595	47,669	5,941	324,667	-	1,259,884
Budgeted NBV 31 Dec 2020	2,066	403,615	1,971	(5,526)	113,970	1,670	65	(17,776)	-	500,055
Budgeted NBV 31 Dec 2021	724	360,082	565	(15,526)	89,102	339	35	(17,776)	-	417,545

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	€										Total
	Motor vehicles 20%	Construction & street paving 10%	Office furniture & Fittings 20%	street signs and plant trees 100%	Urban Improvements 10%	Officer computer Equipment 25%	Plant & Machinery 10%	Special programmes 10%	Assets under construction 0%	€	€
Cost											
As at 01 January 2022	5,000	1,417,489	31,932	86,086	464,301	50,086	5,976	666,592	-		2,727,462
Additions	12,000	40,000		6,500	20,000	2,000					80,500
Disposals											-
As at 31 December 2022	17,000	1,457,489	31,932	92,586	484,301	52,086	5,976	666,592	-		2,807,962
Grants/ other reimbursements											
As at 01 January 2022	-	548,254	-	21,396	118,604	2,078	-	359,701	-		1,050,033
Additions		10,000			10,000						20,000
Transfers											-
As at 31 December 2022	-	558,254	-	21,396	128,604	2,078	-	359,701	-		1,070,033
Accumulated Depreciation											
As at 01 January 2022	4,276	509,153	31,367	80,216	256,595	47,669	5,941	324,667	-		1,259,884
Charge for the year	3,569	76,533	58	7,511	35,868	1,340	30				124,909
Released on disposal											-
As at 31 December 2022	7,845	585,686	31,425	87,727	292,463	49,009	5,971	324,667	-		1,384,793
Budgeted NBV 31 Dec 2021	724	360,082	565	(15,526)	89,102	339	35	(17,776)	-		417,545
Budgeted NBV 31 Dec 2022	9,155	313,549	507	(16,537)	63,234	999	5	(17,776)	-		353,136

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Motor vehicles 20%	Construction & street paving 10%	Office furniture & Fittings 20%	street signs and plant trees 100%	Urban Improvements 10%	Officer computer Equipment 25%	Plant & Machinery 10%	Special programmes 10%	Assets under construction 0%	Total
	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2023	17,000	1,457,489	31,932	92,586	484,301	52,086	5,976	666,592	-	2,807,962
Additions		40,000		6,500	20,000					66,500
Disposals										-
As at 31 December 2023	17,000	1,497,489	31,932	99,086	504,301	52,086	5,976	666,592	-	2,874,462
Grants/ other reimbursements										
As at 01 January 2023	-	558,254	-	21,396	128,604	2,078	-	359,701	-	1,070,033
Additions		10,000			10,000					20,000
Transfers										-
As at 31 December 2023	-	568,254	-	21,396	138,604	2,078	-	359,701	-	1,090,033
Accumulated Depreciation										
As at 01 January 2023	7,845	585,686	31,425	87,727	292,463	49,009	5,971	324,667	-	1,384,793
Charge for the year	2,400	42,987	58	6,500	16,701	900				69,546
Released on disposal										-
As at 31 December 2023	10,245	628,673	31,483	94,227	309,164	49,909	5,971	324,667	-	1,454,339
Budgeted NBV 31 Dec 2022	9,155	313,549	507	(16,537)	63,234	999	5	(17,776)	-	353,136
Budgeted NBV 31 Dec 2023	6,755	300,562	449	(16,537)	56,533	99	5	(17,776)	-	330,090